

**Special MEETING MINUTES**  
**FRIENDS of the PANHANDLE PATHWAY Inc.**

**Board of Directors, Officers:**

John Bawcum, President  
 Ron Simshauser, Vice President  
 Mike O'Connor, Treasurer  
 Tom Anspach, Secretary

Meeting Date: 1/22/09 Thursday

Location: Pulaski County Community Development Center Conference Room

**Attendees**

Rex Allman (Winamac); Tom Anspach (Winamac); John Bawcum (Winamac); Vicki Byrd (Logansport), Dan Dolezal (Winamac), Michelle Erdmann (Pulaski County Journal); Kathy Kegarise, (Winamac); Dawn Kroh (Indianapolis); Mike O'Conner (Winamac); Pat Shellhardt (Royal Center); Ron Simshauser (Winamac).

**Called to Order-**

Meeting called to order at about Noon by John Bawcum President

**Regular Business**

Regular business was suspended for this special meeting

**Committee Reports**

- ⊕ **Public Relations** – *(All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals, etc)).*
  - Display board completed, paid for, presently located and on display at the Logansport Library.
  - Power Point Presentation completed. Will try to give it a run through at the next PubCom meeting (2/4).
  - Banner Sign on Pathway, regarding the Vulcan 800 ton Crushed Limestone for trail surface, donation was completed by Pulaski County Journal. Based on Kim Shidler sketches. 3 feet x 10 feet. Cost \$140. It will be installed at the site, probably across from Kosta's, as conditions permit.
  - Planning for attendance at this summer's regional festivals will be discussed at the next PubCom meeting. Some of possible interest are: Spring Fest, Cass County 4H Fair, Pulaski County 4H Fair, Power from the Past
  - Panhandlepathway.org Web Site is undergoing reconstruction
  - Plan on having the LA325 (Purdue) display boards in the library.
  - Actions
    - ✓ Schedule a presentation at the noon Kiwanis for Tuesday Feb 24<sup>th</sup>. Dawn Kroh Green3 will attend.
    - ✓ Determine status of the Purdue Landscape Architecture Display boards and check on obtaining electronic copies.
- ⊕ **Land Acquisition** – *(Acquisition of all property for trail, trailheads, etc. includes review of documents, one-on-one discussions with property owners, preparation of deed, title work, etc. assuring title is properly transferred, etc.)*
  - The agreement to purchase the full Panhandle Pathway from ITF is in process by Tod Groff and should be completed in the next few days. It is not necessary to include earnest money with the agreement.
  - The Nova Scotia bank lien has been determined to be non applicable, a non issue.
- ⊕ **Construction** – *(Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)*
  - Green 3 initial construction plans for Star City to Kenneth should be 80% completed by end of February, with sufficient for initial construction start- end of March, and 100% complete - end of April
  - The ground rule for Black Topping planning will be from Star City Key Street to a line even with the south end of the Royal Center Clinic property in Royal Center. Budget permitting, it will be extended.
  - Obtain Multiple Bids needed for work over \$25,000.
  - REMC donated power line posts were 'stolen'/'taken'/removed from the location at Cass County 900N
  - Green3 Engineering people will be making trips to the Pathway for development of construction plans. Participation of FoPP is desirable.
  - RTP construction plan is probably OK as is, any deviations are expected to be minor and within the scope. Bridge plans need to be reviewed for completeness.
  - Actions-

- ✓ Send DeSabtine clearing estimate to Dawn Kroh
  - ✓ Develop a list of potential bidders
  - ✓ Develop strategy for South End trail head and pathway (e.g. trail head at 50N? Turn around, rest stop, space at the end?)
  - ✓ Sign at 900N Cass County “what happened to our posts”., maybe note in Pulaski County Journal
  - ✓ Set up Meeting with Royal Center Masonic Lodge regarding and discuss their property adjacent to pathway in Royal Center just north of the Rochester Clinic
  - ✓ Review Bridge Plans with Jay Sullivan
  - ✓ Develop a policy adressing vandalism and theft.
- ⊕ **Operations –Safety, Maintenance and Management- (*includes insurance, coordination of safety patrol and safety plans, and development of a maintenance plan and budget*)**
- We should be receiving a quote , in the next few days, from Conserve A Nation Insurance Program & Chubb Insurance Group for Liability Insurance..
  - 2009 Dues, \$20.00, are due. Payable to FoPP, Inc.
  - Maintenance plan was distributed to those interested.
  - All Donations seeking Tax Deductions need to be passed through the Community Foundation
  - Actions
    - ✓ Consider reapplying for Tax Exempt donation status 501c3, since we now have evidence that our organization work is a benefit to the community (\$1,000,000+ of grant money for community trail construction).
- ⊕ **Planning and Fundraising – (*Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders, and solicitation of private gifts, memberships)*)** No Activity

### **Economic Stimulus Grants (ESG)**

Grant ‘application notice’ should contain everything that can be reasonably envisioned.... E.g. Connecting south end of Pathway to France Park, Paving the entire length of the Panhandle Pathway, Connection North end to and through town to North town limits, Connecting from Winamac to Tippecanoe River State park, etc. Decided not to include connection to Erie trail.

### **Safe Route to School**

A meeting will be held at 2pm today 1/22 with Town Manager (Jim Conner) and Pulaski Eastern School Superintendent (Bob Klitzman) to discuss this topic.

### **Other Meetings**

Star City Sewer District – Wednesday 1/21 Sewer line expectations/plans: Vacuum in Star City and Pumped to Winamac sewer plant; located on and near the Eastern Boundary of the RR RoW; 1 pump station located on the ¾ acre PP lot at Oak street; include room for PP equipment storage.

### **Documents for Filing**

Yearend Financial Statement (which was sent to Conserve A Nation Insurance Program & Chubb Insurance Group)

### **Next FPP Meeting – Tuesday 6:30PM 1/27 PCDC/Municipal Building**

- Next Noon 2/12 PCDC/Municipal Building
- Next 6:30 pm Eve 2/24 PCDC/Municipal Building
- PubCom 5:30 PM eve 2/4 PCDC/Municipal Building

### **Adjourn-**

Meeting Adjourned about 2PM

### **Submitted by:**

Tom Anspach, Secretary

Approved/Comments: OK

Date 1/27/09

Secretary: s/Tom Anspach