

MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

Board of Directors, Officers:

John Bawcum, President
Ron Simshauser, Vice President
Mike O'Connor, Treasurer
Tom Anspach, Secretary

Meeting Date: 2/24/2009 Tuesday

Location: Pulaski County Community Development Center Conference Room

Attendees

Rex Allman (Winamac); Tom Anspach (Winamac); John Bawcum (Winamac); Kathy Kegarise (Winamac), Corinne Becknell Lucas (Erie, North Judson) Vicki Byrd (Logansport); Jonathon Justice (Little Turtle Waterway, Logansport); Kathy Kegarise (Winamac); Max Metzger (Royal Center); Mike O'Conner (Winamac); Tim Peterson (ITF Indianapolis); Rory Robinson (NPS, Peninsula, OH); Ron Simshauser (Winamac);

Called to Order-

- o Meeting called to order at about 6:45PM by John Bawcum President.

Regular Business

Previous minutes-

- o 2/12/2009 minutes were approved

Treasurer's report-

- o No change from last report

Operations Committee –

[Safety, Maintenance and Management- (includes insurance, coordination of safety patrol and safety plans, and development of a maintenance plan and budget)

- o A motion was made and approved to prepare the Resolution to follow the Land Trust Alliance Standards and Practices. (resolution attached as Attachment 1)
- o A motion to submit membership applications, as drafted, and the attached Resolution, to Land Trust Alliance along with the \$225 fee, was made and approved.
- o We need to obtain and understand the 'Indiana Recreational Use Statutes'.
- o We need to 'write up' the Liability etc. Insurance coverage we plan to have, based on our selected coverage options.

Public Relations Committee –

[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals, etc)].

- o Roy Robinson, (Indiana Project Manager for the National Park Service Rivers, Trails and Conservation Assistance program , Peninsula, OH, <http://www.agreenerindiana.com/profile/RoryRobinson>, <http://www.nps.gov/ncrc/programs/rca/index.htm>), provided many comments regarding getting a Trail started, publicity, working with government and neighbors. 1 point (among many) was that discussions with 'neighbors' should be 1 on 1 rather than at Public meetings. He suggested that contact with the Cardinal Greenway to review their experience would be beneficial.
- o Roy Robinson passed on several interesting documents regarding Greenways/trails etc, including the RTC maintenance pamphlet. This should be made available to the Publications Committee.
- o PubCom check to see if the Journal can run a weekly Pathway status?

Land Acquisition Committee –

[Acquisition of all property for trail, trailheads, etc. includes review of documents, one-on-one discussions with property owners, preparation of deed, title work, etc. assuring title is properly transferred, etc.]

- o Tod Groff and Tim Peterson reviewed the Purchase agreement documents from ITF.
- o The agreements are close to being accepted by both (all) parties
- o Bargain Sale DNR has informed us that the Land Acquisition Bargain sale cannot be used for our 20% RTP match. We need to keep accurate records to support the match.
- o A motion was made and approved to pay the \$200 fee for the transfer of the Railbanking agreement from ITF to FoPP.
- o There are 'boxes of stuff' that ITF received from A&R at purchase/railbank time. This will be provided to us after the purchase is complete.
- o The RTP Appraisal was provided to Vicki B. She will copy it and Tod G will provide it to ITF as requested.

- We need to check and see what survey copies we have. They are recorded so, if we do not have copies we should be able to get copies.
- A motion was made and approved for John Bawcum to sign the Purchase Agreement documents when they are acceptable by Tod Groff and Tim Peterson.
- Tax exemption paper work needs to be turned in by May 15th, to obtain the exemption for 2009 2010 property taxes

Construction Committee –

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

- A decision was made to re-send out the Potential Contractor List for comments and suggestions.
- Preliminary Green3 Royal Center Trail Head drawings were provided to Max M to review with the Masonic Lodge.
- Dawn K will write up the description for clearing and grading the South pathway. The DeSabatine estimate will be reaffirmed and additional estimates will be obtained.
- We need to check to be sure we have the bridge inspection reports.

Planning and Fundraising Relations Committee –

[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders, and solicitation of private gifts, memberships)]

No Activity

Other Regular/Old Business

None

New Business

DNR RTP Match

- DNR has informed us that the Land Acquisition Bargain sale cannot be used for our 20% match. We need to keep accurate records to support the match.

Budget

- Kathy K has agreed to work on FoPP budgets. In general there are 3 budgets
 - Corporate, which includes general operating info, inputs/coordination from/with committees/Green3
 - Corporate Budget reported under Treasures Report
 - RTP Grant (Construction Committee)
 - State 900K (Greet3)
- The Corporate Budget will be reported with the Treasurers report

Purdue LA325 Display panels

- The LA325 panels were reviewed earlier with Dawn K (Green3). Electronic copies of several will be requested.

France Park Access (Future, Potential)

- Jonathon Justice suggested a potential path going straight south to France Park Property from the Sothern end of the Panhandle Pathway to the future Canal Trail.

Meeting & Events

- March 4th Publicity committee Wednesday, at 5:30 p.m. at the Pulaski County Community Development Center Conference Room aka Town Municipal Building (Changed to the Winamac Library location)
- March 5th T&BT
- March 18th Star City Sewer meeting 6:30PM Star City Community Center
- August 1 Bicycle Tour Star City Sesquicentennial (150 Years)

Documents for Filing

- Documents from Rory Robinson: Trails for Health – Promoting Healthy Lifestyles and Environments; Face Facts – Bikes Belong Coalition; Fifty Three ways for Board members to Raise \$1000; Economic (and other) Benefits of Trails, Greenways and Open Space; Other Community Benefits and Greenways; Strategies for Success; A Quick Yes/No Self Evaluation Form for Bicycle Advocacy Groups; About Top 10 Common Mistakes of Nonprofit Start-Ups; Essentials of Fund Raising; RTC Maintenance Manual (http://www.railstotrails.org/resources/documents/resource_docs/maintenance_operations_report.pdf).

Next FPP Meeting – noon Feb 12 PCDC/Municipal Building

- The next noon Meeting of the FoPP will be at the Library on March 12th
- Next Evening meeting March 24th Tuesday eve 6:30 PCDC/Municipal Building

Adjourn-

- o Meeting Adjourned about 9:00 PM

Submitted by:

Tom Anspach, Secretary

Approved/Comments Apporved

Date 3/12/09

Secretary: *s/ TEAnspach*_____

Attachment 1 (to PP Meeting Minutes 2009 2 24)

Resolution to accept Land Trust Standards and Practices

WHEREAS, the Friends of the Panhandle Pathway Inc has reviewed the Land Trust Standards and Practices published by the Land Trust Alliance in 2004; and,

WHEREAS, the Friends of the Panhandle Pathway Inc agrees that Land Trust Standards and Practices are ethical and technical guidelines for the responsible operation of a land trust;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Directors of the Friends of the Panhandle Pathway Inc, hereby adopts these Land Trust Standards and Practices as guidelines for the organization's operations and commits to making continual progress toward their implementation.

Motion made, seconded, and approved 2/24/2009

_____*s/ TEAnspach*_____ Date: Feb 24, 2009

Tom Anspach Secretary
Friends of the Panhandle Pathway Inc