

MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

Board of Directors, Officers:

John Bawcum, President

Ron Simshauser, Vice President

Mike O'Connor, Treasurer

Tom Anspach, Secretary

Meeting Date: 5/26/09 Tuesday Eve

Location: Town Municipal Building (PCDC)

Attendees

Carl Anspach (Winamac); Tom Anspach (Winamac); John Bawcum (Winamac); Steve Crosby (Pulaski), Kathy Kegarise (Winamac), Mike O'Conner (Winamac); Ron Simshauser (Winamac)

Called to Order-

- o Meeting called to order at about 6:30PM Noon by John Bawcum President.

Regular Business

Previous minutes-

- o 5/14 meeting minutes were approved.

Treasurer's/Budget report-

- o Bank Statements were reviewed (summary report to be supplied later)
- o PCCF inadvertently mailed check to LTAAlliance for insurance premium. LTA will refund excess payment.
- o The need for Invoices billed and paid, was reiterated to fulfill DNR reimbursement requirements.
- o **★** Need copy of Jay Sullivan Bridge construction plan invoice, and the Green3 Grant Application Invoice. (Mike O)
- o 990 form preparation is underway
- o After discussion a motion was made, seconded, and passed to obtain the services of Marita Grisel CPA (Winamac) to track the FoPP expenditures. Cost estimated to be a couple hundred dollars.
- o An anonymous \$20.00 donation to the FoPP was received at the T&BT ride.

-+Old Business

Action Items from Last Meeting

- o Prepare a 'letter of understanding' for submission to DNR. (Dawn K, John B) RESULT not yet started
- o Contact Dawn K to prepare a "letter of understanding", for FoPP signature, of the relationship RTP, State, ARRA Stimulus funds and the existing contracts to Bob Bronson of DNR. (John B)
- o Call Wendy PCF, re: PMHospital deposit and funds available for Insurance premium. (John B) RESULT: inadvertent payment to LTA will be returned.
- o Prepare and send Certified USPS letter to Stephanie Wagner family regarding the monument at CC 900N. (John B, Tom A) RESULT: letter was: prepared, sent, return delivery receipt received.

Operations Committee (Name?) –

[Safety, Maintenance and Management- (includes insurance, coordination of safety patrol and safety plans, and development of a maintenance plan and budget)

- o Money to pay Liability Insurance premium, temporary, taken from the Line of Credit account.
- o Meeting with Mike Gayer (Pulaski Sherriff) resulted in the desire to have a county ordinance to make it illegal to operate un authorized motorized vehicles on the Pathway (see New Business).
- o **★** Need to add 'FoPP is not responsible for anything' to the Tie Removal Waiver. (JohnB/TomA)

Public Relations Committee (Vicki Byrd)–

[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals, etc)].

- o Panhandle Pathway Buttons 300 were ordered from Web Printing for \$0.70 each.
- o **★** The 1st Source Bank will donate printing of new brochures. (Kathy K)
- o The new and updated web site (panhandlepathway.org) is under construction by New View Solutions.
- o Planning and sign up for participation in the following 'festivals' is underway: Royal Center Pioneer days parade line up 3pm (June 13), Pulaski County 4H fair, Cass County Fair, Star City 150th. At this time participation in Power of the Past is not planned.

Land Acquisition Committee – (Name ?)

[Acquisition of all property for trail, trailheads, etc. includes review of documents, one-on-one discussions with property owners, preparation of deed, title work, etc. assuring title is properly transferred, etc.]

- o Further discussions relating to the Zahrt by pass have been unsuccessful

- ☛ Will attempt to set up meeting with Shepard to talk about extending the pathway toward the Winamac Depot. (Carl A)
- Any leases for Pathway should be perpetual (Star City Sewer District leases are for 40 years)
- ☛ Inform Tod Grof to go-ahead in the process of acquiring the Beckley/Market Street Lot in Royal Center. (John B)

Construction Committee – (Ron Simshauser)

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

- Ron thanked everyone for helping get the construction activity going. Particularly Carl A for getting Glen White to remove the ties from the bridge
- The Railroad Ties and grates have been removed from the Tippecanoe River Bridge .
- The contract to pave the bridge has been awarded to Form It.
- The steel cutting for the Concrete 'pan' is underway.
- A draft RFQ for paving from Winamac (150S) to Star City (Key Street) is in review.
- The bridge railing concept is zeroing in on using welded steel rod/wire panels mounted on wood frames. Still looking for ideas.
- The Clearing Grubbing Grading crew is working on clearing ties and side brush south of Royal Center, heading toward this southern end.
- Discussions were held on cleaning and painting the bridge structure as part of the RTP/State program
- Still waiting for the budget reorganization from Green3
- A motion was passed at the May 20th Start City Sewer meeting to Lease the Oak Street Lot for 40 years, payment \$5,000, for use as the vacuum/pumping station.

Planning and Fundraising Relations Committee – (Name ?)

[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders, and solicitation of private gifts, memberships)]

- A BBQ chicken event is being considered. Of several dates discussed July 31 is not desirable as it conflicts with the Start City 150th celebration. Need 500 @ \$3.75 to book.
- ☛ Check with Nelson for other potential Chicken dinner dates (Steve C)
- ☛ After discussion a motion was made, seconded, and passed to run the Sponsorship ad in the June 8th Express (John B)

New Business

- ☛ Contact Dan Murphy re; the process to get No Motorized Vehciles on the Trial ordnance to the County Commissions (Pulaski and Cass). (John B)
- A new bike shop has been established in Culver (The Bike Barn 574 842 3606)

Meeting & Events

- June 3rd PubCom at PCDC/Municipal Building
- June 12th Pioneer Days Royal Center
- August 1 Bicycle Tour Star City Sesquicentennial (150 Years) <http://www.pwrtc.com/~starcity150/>

Documents for Filing

- Letter to Ms Janey Gonzalez Royal Center via Certified Mail (Delivery rcpt rcvd 5/28) Re: Stephanie Wagner memorial Cass County 900N.
- Form NP20A was filed on line, with IN.Gov Dept of Revenue to obtain a State Non Profit Tax ID number. Copy filed in Corporate Rrecords book

Next FoPP Meeting –

- **June Noon meeting: June 11th at noon the PCDC/Municipal Building**
- June Last Tuesday meeting: June 26th at 6:30PM at the PCDC/Municipal Building

Adjourn-

- Meeting Adjourned about 8:45PM

Submitted by:

Tom Anspach, Secretary

Approved/Comments: *approved without comments*

Date: 6/11/09 (*approved at this meeting. TomA was absent*)

Secretary: *s/ Tom Anspach (signed 6/30/09) after review at 6/30 meeting.*