

## MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

**Board of Directors, Officers:**

John Bawcum, President  
Ron Simshauser, Vice President  
Mike O'Connor, Treasurer  
Tom Anspach, Secretary

**Meeting Date: 9/10/09 noon**

**Location: Town Municipal Building (PCCDC)**

**Attendees**

Tom Anspach (Winamac), John Bawcum (Winamac), Ron Simshauser (Winamac), Ralph Caudel (Winamac), Carl Anspach (Winamac), Mike O'Conner (Winamac), Dan Dolezal (Winamac).

**Called to Order-**

- o Meeting called to order at about Noon by John Bawcum President.

**Regular Business**

Previous minutes-

- o 8/25 evening meeting minutes were approved.

Treasurer's/Budget report-

- o IRS late 990 filing penalty response letter prepared, signed and will be submitted. Expect penalty to be waived.
- o Summary of August Treasurer report.

	Community	1st National	Alliance	1st Fed	Checking	Community Foundation	Loan	Total
End Balance	\$0	\$168,401	\$50,900	\$187,916	\$285,966	\$1,071	\$24,200	\$670,054
Rate	1.50%	2.02%	1.15%	2.02%				
Date	30-Aug	30-Aug	30-Aug	30-Aug	30-Aug	24-Aug	30-Aug	

DNR has reimbursed a total of \$116,257 out of the \$150,00 available.

RTP Cost estimate at completion is about \$144,000. We should be OK.

**Old Business**

Action Items from Last Meeting

- o Ron (and Steve) and to go down to the Hands and check the foliage growth and determine a spraying plan. (Ron S) – Completed See Operations/Maintenance below.
- o Regarding Facebook: A motion was made, seconded and passed to ask Mary Heal to elaborate and seek PubCom advice. (John B) - PUB COM determined that no action shall be taken at this time.
- o Pass the information (not allowing NMV on the trail) on to the Star City Committee (Kathy K), - Completed.
- o Mr. Gilsinger would like to donate a 'pathway related facility' of some sort to the trail. Pass on to the FundCom. - No action taken at this time.

Operations Committee (Name?) –

*[Safety, Maintenance and Management- (includes insurance, coordination of safety patrol and safety plans, and development of a maintenance plan and budget)*

o Maintenance-

- ✓ The Hand property spraying needs to be done late September / Early October before the frost.
- ✓ An opportunity to purchase at substantial discount, 100 gallons of defoliation spray chemicals from Dow Chemical, for \$300, was discussed.
- ✓ Need cross bow and crop oil... to spray adjacent to the Hand property
- ✓ Cleaning all foliage vs 'safety vs visibility vs nature discussion. Result in general – it is a nature trail, there will be foliage and not totally cleared. It cannot be a perfect "indoor type" path for everyone. We can't chop everything down. .

- ⊛ A motion was made, seconded, approved to purchase the Dow Chemical spray, using money from the CF fund if necessary. (RonS/Steve C)

Public Relations Committee & Planning and Fundraising Relations (Vicki Byrd)

*[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals, etc)].[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders, and solicitation of private gifts, memberships] –*

- o 10/4 open house – At 150S trail head, 4-6PM, Dan Dolezal to MC, Sherry O'Conner to provide deserts,

- ❖ Cancel Star City Comm Center Reservation (TomA)
- ❖ Need business cards to pass out (?)
  - Discussed the need, pros/cons of starting significant fund raising to support future maintenance and operations financial needs. The phrase 'recreational maintenance' was introduced. Topic will be covered at fund raising Committee meeting 10/9 4:30PM.

#### Land Acquisition Committee – (Name?)

*[Acquisition of all property for trail, trailheads, etc. includes review of documents, one-on-one discussions with property owners, preparation of deed, title work, etc. assuring title is properly transferred, etc.]*

- None

#### Construction Committee – (Ron Simshauser)

*[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]*

- All hardware is in except sample bollard bracket
- Started working on bridge railing
- Common keyed pad locks are in
- E&B will patch the Mill Creek Bridge entrance gap and a few small embedded rock holes next week.
- Anticipate Bridge railing completion by end of month.
- Split Rail Fence will be installed along DNR access path
- Alliance Bank community volunteer project – to grass seed several pathway crossing areas 9/10 afternoon/evening

#### New Business

- Discussed the need central focal point/coordinator for Panhandle Eagle Scout projects.
- ❖ As a result Rex Allman (in absentee) was appointed Eagle Scout Project Coordinator. (RexA)
- ❖ The Bike Ride for the Star City Time Capsule burial and Hog Roast celebration on 9/26 will be before 4 PM, exact time to be determined.(Carl A)
- Discussed the topic of: planting annual bulbs, grass seeding, master plan, a 'planting committee', planting annual bulbs.
- ❖ Motion was made seconded and approved to purchase a supply of annual bulbs (approx \$20) (CarlA)
- ❖ Brochures for Crane Cruise (JohnB)
- Discussion article in local media regarding trail rules...publize locally the trail.
- ❖ Initiate email to develop trail rules. (RonS)
- ARRA Construction Inspection RFP (letter's of interest). Postential inspection consultants will be calling and submitting 'letters of interest' to FoPP. They need to be scored and a firm selected for cost negotiation.
- Donation for Memorial Bench for use on the trail is \$500.
- A list of the local businesses, who have been used in the construcion of the trail, was developed for Dan Dolezal to present to the County Commission

#### Meeting & Events

- LandAcq meeting Thursday 5:30 pm (9/10) PCCDC
- Star City Sewer District meeting 9/16 6:30PM Community Center
- Bicycle ride Star City 9/26
- Open house Ribbon cutting 10/4 at North trail head
- PubCom / FundCom Meeting 10/9 4:30PM
- Crane Cruse Bicycle Ride Saturday (3<sup>rd</sup> Saturday) October 19<sup>th</sup>. <http://www.crane-cruise.com/index.html>

#### Documents for Filing

- Treasure Report
- Attendance List

#### Next FoPP Meeting –

- September Thursday Noon meeting: October 10/15/09 at the PCCDC/Municipal Building
- **September Last Tuesday meeting: September 29<sup>th</sup> at 6:30PM at the PCCDC/Municipal Building**

#### Adjourn-

- Meeting Adjourned about 1:30PM

#### Submitted by:

Tom Anspach, Secretary  
 Approved/Comments: *approved*  
 Date: 9/29/09  
 Secretary: *s Tom Anspach*