

MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

Board of Directors, Officers:

John Bawcum, President
Ron Simshauser, Vice President
Mike O'Connor, Treasurer
Tom Anspach, Secretary

Meeting Date: 9/29/09 eve

Location: Town Municipal Building (PCCDC)

Attendees

Rex Allman (Winamac); Carl Anspach (Winamac); Tom Anspach (Winamac); John Bawcum (Winamac); Ralph Caudel (Winamac); Steve Crosby (Headlee); Don Kegarise (Kewanna); Kathy Kegarise (Kewanna); Mike O'Conner (Winamac); Blanche Richardson (Star City); Dale Richardson (Star City); Ron Simshauser (Winamac)

Called to Order-

- o Meeting called to order at about 6:30PM by John Bawcum President.

Regular Business

Previous minutes-

- o 9/10 noon meeting minutes were approved.

Treasurer's/Budget report-

- o Latest Treasurer report was made on 9/10.

Old Business

Action Items from Last Meeting

- o A motion was made, seconded, approved to purchase the Dow Chemical spray, using money from the CF fund if necessary. (RonS/Steve C): Completed
- o Cancel Star City Comm Center Reservation (TomA): Cancelled
- o Need business cards to pass out (?): No Action
- o As a result Rex Allman (in absentee) was appointed Eagle Scout Project Coordinator. (RexA): Working on it.
- o The Bike Ride for the Star City Time Capsule burial and Hog Roast celebration on 9/26 will be before 4 PM, exact time to be determined.(Carl A): Completed, low attendance.
- o Motion was made seconded and approved to purchase a supply of annual bulbs (approx \$20) (CarlA): Completed.
- o Brochures for Crane Cruise (JohnB): Completed/provided.

Operations Committee (Name?) –

[Safety

Maintenance and Management- (includes insurance coordination of safety patrol and safety plans and development of a maintenance plan and budget)

- o Security – Dale Richardson talked about Patrolling and attention from Sherriff Dept at trail intersections.
- o Maintenance- Too late into autumn to effectively spray Hand Fence line.
 - ✓ Will delay till spring.
 - ✓ Spraying about 5 feet back from fence should be an adequate distance.
- ⊛ Print off some Volunteer Membership sheets to have at the meetings (TomA).
- o After discussion it was decided that we should pursue extending the trail up to the north end of the FoPP property (even with 100S)

Public Relations Committee & Planning and Fundraising Relations (Vicki Byrd)

[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals etc)].[Obtain funding – private and public for current and future trail projects (application for and administration of grants coordination with project sponsor/funders. and solicitation of private gifts, memberships] –

- ⊛ Send out the Ribbon Cutting Flyer/agenda to the Big list (TomA)
- o There was uncertainty about where/who received Ribbon Cutting flyers.
- o O'Conner's will provide the refreshments (cider and cake) for the Ribbon Cutting Ceremony
- o Dan Dolezal will be the MC.
- o We need a nice trail picture to put on the web site home page.
- o Jack Burger has been requested to keep a look out for a good photo opportunity for the web site home page.
- ⊛ Set out mums, pumpkins, etc. for Ribbon Cutting (CarlA)

Land Acquisition Committee – (Name?)

[Acquisition of all property for trail trailheads etc. includes review of documents one-on-one discussions with property owners preparation of deed title work etc. assuring title is properly transferred etc.]

- None

Construction Committee – (Ron Simshauser)

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

- Thanks to everyone for helping get the bridge opened in a timely manner.
- Bollards are being painted at Ron's
- Crossing Barricades are up
- Dye lumber split rail partially delivered, waiting for remainder.
- ☛ Planning on 45 degree diagonal white striping across county road crossing. Painting OK with county. Check with Kenny Becker re: timing (Ron S)
- E&B total paving invoice has been received - \$344,893.94
- RTP estimate at completion still looking OK
- Crossing bollard padlocks Sheriff/Fire/EMS and others will need a total of about 30 keys.
- Informational signs are being made, ready for installation.
- Will add Pathway direction indicator along US35 at Star City. Still contemplating one at North Trail head.
- Main tasks remaining – install bollards (paint / install), paint yellow bollard guard lines, paint crossings, DNR access railing, complete sign/installation.

New Business

- Raye Anne's 9/28 email was discussed regarding Safety, rules, use etc. Much discussion resulted and will continue. The fact that 100's of youth helmets had been passed out by the Y and most were gathering dust at home. The major result was Safety rules and guidance had to be worked on continually, discussed at group/club meetings and repeated often. An interesting suggestion came from Dale Richardson that it may help the Kids using the trail to have some sort of a Bicycle Safety essay contest.
- ☛ Dig out the RTC safety information document for distribution (TomA)

Meeting & Events

- Open house Ribbon cutting 10/4 at North trail head
- PubCom / FundCom Meeting 10/9 4:30PM
- Crane Cruise Bicycle Ride Saturday (3rd Saturday) October 19th. <http://www.crane-cruise.com/index.html>
- Star City Sewer District meeting 10/20 (TUESDAY) 6:30PM Star City Comm Building

Documents for Filing

- Attendance List
- 9/11 letter from Community Foundation re: receipt of a donation from the Allman Family Practice to the Friends of the Panhandle Pathway Fund.
- 9/28 Email Letter from Raye Anne regarding safety issues she has noticed on the pathway.
- RTP Estimate at Completion 9/29/09

Next FoPP Meeting –

- **October Thursday Noon meeting: October 10/15/09 at the PCCDC/Municipal Building**
- October Last Tuesday meeting: October 27th at 6:30PM at the PCCDC/Municipal Building

Adjourn-

- Meeting Adjourned about

Submitted by:

Tom Anspach, Secretary

Approved/Comments:

Date: 10/19/09

Secretary: *s/ Tom Anspach (in absentia - refer to 10/19 minutes)*