

MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

Board of Directors, Officers:

John Bawcum, President

Ron Simshauser, Vice President

Mike O'Connor, Treasurer

Tom Anspach, Secretary

Meeting Date: Tuesday 12/29/2009 noon

Location: Town Municipal Building (PCCDC)

John Bawcum (Winamac); Mike O'Conner (Winamac); Ron Simshauser (Winamac); Dale and Blanche Richardson (Star City); Joe Crist (Winamac); Lary Eber (Star City) Howard Conner (Indiana Farm Bureau – Winamac); Kathy Kegarise (Kewanna);

Called to Order-

- o Meeting called to order at about 6:30 p.m. by John Bawcum, President.

Regular Business

Previous minutes-

- o 12/10/09 minutes were approved.
- Treasurer's/Budget report-
 - o Treasurer's report by Mike O'Connor
 - o Passed out statements as of 11/30/2009 and reviewed balances - actual checkbook cash balance is 2660.01.
 - o Two checks have not cleared (250.00 and 270.00)
 - o Jay Keith notified Mike that there will be no reimbursement for the final RTP until next year -2010 and this will go into the money market account. Should be \$33,748.81 (the difference between \$150,000. and \$116,251.19)
 - o This will close the RTP account.
 - o Dawn has provided a letter of understanding to be used for the State regarding the use of State Grant funds on the Star City- Winamac portion of the trail.
 - o Treasurer's report accepted.

Old Business

Action Items from Last Meeting

- ☛ Groundrules for placement of signs on the Pathway will will be discussed at next board meeting

Operations Committee (Name?) –

[Safety, Maintenance and Management- (includes insurance coordination of safety patrol and safety plans and development of a maintenance plan and budget)]

- o There was no December meeting. January meeting had not been set yet.

Public Relations Committee & Planning and Fundraising Relations (Vicki Byrd)

[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals etc)].[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders and solicitation of private gifts, memberships] –

- ☛ Next meeting is set for January 6, at 4:30 p.m. at the CDC building.
- ☛ Get with CF and determine the ground rules of deposits (general pass through and endowment) and dispersments has not been completed yet (John B/Mike O)

Land Acquisition Committee – (Name?)

[Acquisition of all property for trail trailheads etc. includes review of documents one-on-one discussions with property owners preparation of deed title work etc. assuring title is properly transferred etc.]

- o Met prior to board meeting. Working with Dave Bennett to get an easement with from Bob Shepherd
- o Mike O. asked for guidance from the Directors regarding use of funds in purchasing easement/property.
- ☛ He will email the group.
- ☛ DNR needs to be asked regarding the use of funds – Bob Bronson - John said he would contact.

Construction Committee – (Ron Simshauser)

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

- o Waiting to see LPA commissioners for the paper trail to INDOT Susan A. from Armstrong is taking care of this.
- o Attended Star City Sewer Project meeting – Their proposal is to use the extreme east edge of our Right of Way.

New Business

- o Mike made the motion to approve Kathy Kegarise as signers on all the accounts at the banks and change the second signers name to John Bawcum and Tom Anspach. Ron Simshauser seconded and motion approved.
- ☛ Kathy will need these approved minutes to have signature access to the accounts.

- Mike made the motion to close the Money Market account at Alliance Bank and transfer the remaining funds of \$19,961.23 to the Money Market at The First National Bank (Monterey). John Bawcum seconded and motion approved.
- ☛ Mike O Connor asked that two other signers take care of the paperwork Money Market Transfer.
- Christmas cards from Glen and Lisa White- Form It Corp and Lochner Corp.
- Letter from PCCF regarding a donation of \$100.00 from Dan and Jenny Dolezal – Eclectic Fund to the FoPP Growing Fund.
- Discussion on contacting people from Cass County who might be interested in replacing the V.P. position which will be open in January. Names suggested were: Steve Crosby, Max Metzger, Kyle Rans.
- Joe Crist commented on people from Rochester who spoke of their appreciation of the Trail.

Documents for Filing

- 12/30 Attendance List –John has list.
- Letter from PCCF regarding donation of \$100.00 from Dan and Jenny Dolezal Eclectic Fund to the FoPP Growing Fund. –
- ☛ John will send a thank you letter

Next FoPP Meeting –

- February Last Tuesday meeting: Feb 23rd at 6:30PM at the PCCDC/Municipal Building

Adjourn-

- Ron made a motion to adjourn about 830 p.m. John seconded. Meeting adjourned.

Respectfully submitted
Kathy Kegarise

Approved/Comments OK (*corrected last Feb 2010 meeting date*)

Date: 1/26/10

Tom Anspach Secretary
Tom Anspach