

MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

Board of Directors, Officers:

John Bawcum, President/BoD
 Steve Crosby, Vice President
 Kathy Kegarise, Treasurer
 Tom Anspach, Secretary/BoD
 Mike O Conner, BoD
 Ron Sumshauser, BoD

Meeting Date: Tuesday 4/27/2010 eve

Location: Town Municipal Building (PCCDC)

Attendance:

Rex Allman (Winamac); Carl Anspach (Winamac); Tom Anspach (Winamac); John Bawcum (Winamac); Jeff Blevins (Winamac); Michelle Blevins (Winamac); Steve Crosby (Headlee); Kathy Kegarise (Kewanna); Larry Kreighbaum (Knox); Mike O'Conner (Winamac); Wilbur Martindale (Star City); Deb McWherter (Star City); Pat VanLue (Winamac).

Called to Order-

- Meeting called to order at about 6:30 p.m. by John Bawcum, President.

Regular Business

- **Previous minutes-** 4/27/2010 minutes were approved with the following correction.
 - 3rd line of the Dues motion should read: "Dues for the current year are due by the end of the 1st quarter". Rather than "Dues for the current year are due by the end of the 1st quarter of the following year, i.e. March 31".
- **Treasurer's/Budget report-**

Friends of the Panhandle Pathway							
Treasurers Report -April 2010							
Alliance Bank Checking Account		1st Nat'l Monterey Money Market		PCCF Pass Through		PCCF Growth Fund	
Beg. Balance	\$3,254.59	Beg. Balance	\$183,788.80	Beg. Balance	\$2,803.36	Beg. Balance	\$3,600.00
<i>Deposits</i>	\$50.00			<i>Deposits</i>	\$1,965.00	<i>Deposits</i>	\$285.00
		<i>Interest Pd 4/2/1.87%</i>	\$272.05	<i>3 benches 280.+80%</i>		<i>20%</i>	
<i>sub total</i>	\$3,304.59	<i>sub total</i>	\$184,060.85	<i>sub total</i>	\$4,768.36		
<i>Withdrawals</i>	\$273.73	<i>Withdrawals</i>	\$0.00	<i>Disbursements</i>	\$0.00		\$0.00
End. Balance	\$3,030.86	End. Balance	\$184,060.85	End. Balance	\$3,691.36	End. Balance	\$3,885.00

Summary	
Operating	\$6,722.22
State Grant	\$184,060.85
Endowment	\$3,885.00

- ⊗ Check for filed Bank Statements and send to Kathy K (Tom A)
- ⊗ Pay Pulaski County Ditch Assessment \$77.10 (Kathy K)
- Membership – dues were received for the following memberships-
 - Larry Kreighbaum, Jerry & Becky Anspach

Old Business

Action Items from Last Meeting

1. The sponsorship cost/donation and commercial vs civic sponsorships (e.g. Boy Scouts) for signs has yet to be determined. (Pub/Fin Com) Result: In process
 2. Get an estimate from DeSabatine Clear/Grade/Limestone 150S North to end (Mike O) Result (see item 3)
 3. Get an estimate from Ezra Clear/Grade/Limestone 150S North to end (Steve C) Result: Estimate obtained, however there was confusion in what was wanted. Following action item generated.
- ⊛ Write up summary of requirements (length, width, thickness, etc. for limestone surface for extending the pathway from 150S to the North End. (Ron S)
 4. Contact Peoria RR for future talks. (John B) Result: Another meeting planned 1st week of May.
 5. A question came up as to what is the Liability insurance coverage of members. (Tom A) Result: According to Cheryl Dolan (Alliant Insurance), members are covered as volunteers and under the 'stockholders' term in the liability policy.

Who Is An Insured	
Other Organizations	If you are an organization (including a professional corporation) other than a partnership, joint venture or limited liability company, you are an insured . Your directors and officers are insureds , but they are insureds only with respect to their duties as your directors or officers . Your stockholders and their spouses are insureds ; but they are insureds only with respect to their liability as your stockholders.
Volunteers	Persons who are volunteer workers for you are insureds ; but they are insureds only for acts within the scope of their activities for you and at your direction.

Operations Committee (Chairman?)

[Safety, Maintenance and Management- (includes insurance coordination of safety patrol and safety plans and development of a maintenance plan and budget)]

- An ordinance for trespassing on the trail is not viable as it is Private property NOT public property.

Public Relations Committee & Planning and Fundraising Relations (Vicki Byrd)

[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals etc)].[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders and solicitation of private gifts, memberships] –

- Earth day was successful, Several truck loads of trash participated. About a dozen or people helped out.
- The Publicity/Fun Raising Committee needs more involvement. Next meeting May 5th (typically 1st wed of the month) .
- ⊛ Perry Bench ready to order (TomA)
- ⊛ Gonzalez / Wagner bench waiting for Plaque wording (TomA)
- ⊛ Hoover bench waiting for mounting type (John B)
- ⊛ Make up a Sponsorship List to replace the old Sponsorship list. For distribution, posting on the web site etc. (Publicity Committee)

Land Acquisition Committee – (Chairman?)

[Acquisition of all property for trail trailheads etc. includes review of documents one-on-one discussions with property owners preparation of deed title work etc. assuring title is properly transferred etc.]

- Offer/purchase letters given to the 3 land owners. A response date of 5/15 was included.
- Discussions are ongoing with the Peoria Railroad for a path to France Park.
- Discussion was held, emphasizing that we need a route from town to the Pathway.

Construction Committee – (Ron Simshauser)

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

- Green3 invoices, if any, for State program (including ARRA design), if any, is unknown.
- The dilapidated field tile along the pathway was discussed. It needs to be replaced. It is a maintenance item not an ARRA construction item. Therefore we should be able to obtain outside (outside of E&B) contractors. A motion was made, seconded and passed, that Steve C contact Armstrong regarding any problems with hiring outside help, finding same and fixing the tile.

- ⊗ Review Fix tile with Armstrong, Steve Mahoney, and fix best way (Steve C)
- ARRA progress of grading, clearing, etc. appears to be on schedule and budget. Paving should begin within the next month or so.
- DNR has identified a couple of rare prairie grass sections north of Royal Center. It should be a good area for educational signs. DNR has asked if they could come and talk to us about it. Also flowers are ID'd between the North Trail Head and the bridge along the east side of tree line. No mowing is planned on the east side of the tree line.
- ⊗ Send the DNR contact (from above) information to Kathy K (TomA)
- ⊗ Get something together re: the above (KathyK)

New Business

- Bench Sponsorship. Discussion by Carl Anspach and Pat VanLue regarding bench sponsorship initiated last year with Rod Nicholson. Much discussion resulted. Resulting in the question should the sponsorship fee remain at the previously quoted value of \$500 versus the present \$750.
- ⊗ Nicholson Bench sponsorship decision (Fund Com)
- The 'Mikes Bridge sign' on the Mill Creek bridge was discussed. Results were that a get together should be held thanking those participating in Mill Creek bridge construction. A decision to 'take down the sign' was NOT made.
- ⊗ Organize a Mill Creek Bridge recognition 'party' (Carl A)
- Deb McWherter volunteered to provide trash pickup on the Star City to Winamac trail. Discussion resulted that this would be greatly appreciated and her Golf Cart could be used for a maintenance vehicle? She would make trash runs a couple times per week.
- ⊗ Investigate making some FoPP signs for the Deb McWherter Maint Golf cart (John B)
- Police Presence on Trail: A discussion was held on the pro's con's, degree of, etc, of the police presence on the trail. The result was
 - It is good to have people aware that LEO is around and available.
 - If parked, make sure officer is in uniform and in marked police car
 - 'Long term' hanging out at cross roads and trail heads is not warranted
 - Park only for short periods of time, unless there is some unusual known risk which warrants a long term presence
 - If in the vicinity participate in the trail as a trail friend rather than looking for violations of rules of the road
 - Talk to people, how are they, do they enjoy the pathway, LEO's are around if needed, etc.
 - Recognize that the Pathway is private property not public property
 - Typical public traffic ordinances do not apply on the pathway itself
 - Recognize that people may not come to a complete stop at pathway stop signs, nor observe to the letter other trail rules.
 - If endangering of people is apparent, a nice polite lecture of Trail etiquette might be appropriate
 - Active legal enforcement/action only in those cases where a 911 call might be warranted
 - In summary
 - Low key visibility and awareness is OK
 - Don't get carried away
- ⊗ Send email to Dale Robertson re: the 'LEO on the trail discussion results'. (Tom A)
- Carl brought up the Pulaski County Health Senior Resources and Picnic, on 5/26 and would like us to attend. Display is now at the Alliance Banik.
- ⊗ Organize display setup and FoPP attendance at the 5/26 PCHS fair & picnic (Carl A)
- A separate meeting was held to discuss the request for final Payment on the Hands escrow account.
- Rules and Safety on the trail. Discussion. Loose dogs have been observed with physical contact experienced. Kids on the bridge. Helmets. Stopping/slowing at cross road intersections. Some ideas were: Coordinate with YMCA bicycle rodeo. Educate parents. Hold bike rallies. Safety video. Need to work up some sort of Trail Rules, Safety, Education programs.
- PCJournal wants to have a little Video interviewing on the Bridge. Meet at DNR access site and bridge at about 12:15PM 4/27.
- What to do about delinquent dues paying members. Discussion resulted in sending email (where available) and subsequent USMail letter re: delinquent dues.
- ⊗ Send email/letters re the above delinquent dues where needed (TomA)
- Lawnmowers on the Trail. Discussion. Result: Lawnmowers are not allowed on the trail unless under the auspices of the FoPP.

- Picnic Tables. Larry Kreighbaum volunteered to provide picnic tables at Winamac and Star City Trail heads. Discussion resulted that this belonged in the Sponsorship bucket. The idea/concept will be passed on to the Publicity Fundraising Committee.
- ☛ Develop ground rules for Picnic Tables (PubCom)
- Panhandle Sweatshirt. Larry K likes his Panhandle hooded sweatshirt.

Events

- PC Public Services Resource Fair and Picnic. May 26th KC hall
- 3rd grade May 21st. around 10AM On the trail (buss to DNR access site) walk back to trail head All tentative.
- T&BT August 14th

Documents for Filing

- WHS proposal to plant wildflowers. Linback, Gibson, Mellencupp. 3/1/10
- LTA thanks for joining letter 9/8/10
- Memorial Bench order from Perry 4/22/10
- Chubb Liability Insurance Policy

Next FoPP Meeting –

- May Last Tuesday meeting: May25th at 6:30PM at the PCCDC/Municipal Building

Other meetings

- Construction ARRA meeting May 13 10AM

Adourn-

- Adjourned about 9PM

Approved/Comments:

- Date: *May 25, 2010*
- Comments: *Approved barring any comments after publishing.*
- Signed: *Tom Anspach*