

## MEETING MINUTES FRIENDS of the PANHANDLE PATHWAY Inc.

**Board of Directors, Officers:**

John Bawcum, President/BoD  
Steve Crosby, Vice President  
Kathy Kegarise, Treasurer  
Tom Anspach, Secretary/BoD  
Mike O Conner, BoD  
Ron Sumshauser, BoD

**Meeting Date: Tuesday 5/25/2010 eve**

**Location: Town Municipal Building (PCCDC)**

**Attendance:**

Rex Allman (Winamac);Becky Anspach (Thornhope);Carl Anspach (Winamac);Jerry Anspach (Thornhope);Tom Anspach (Winamac);John Bawcum (Winamac);Steve Crosby (Headlee);Dale Dickensheets (Winamac);Lary Eber (Star City);Roland Lowry ;Mike O'Conner (Winamac);Wilbur Martindale (Star City);Dale Richardson (Star City);Ron Simshauser (Winamac)

**Called to Order-**

- Meeting called to order at about 6:30 p.m. by John Bawcum, President.

**Regular Business**

- **Previous minutes-** 5/25 were approved, with the caveat; since the last draft was not email distributed prior to the meeting, serious errors would be considered for incorporation after publication.
- **Treasurer's/Budget report-**

Friends of the Panhandle Pathway Treasurers Report -May 2010							
Alliance Bank Checking Account		1st Nat'I Monterey Money Market		PCCF Pass Through		PCCF Growth Fund	
Beg. Balance	\$3,030.86	Beg. Balance	\$184,060.85	Beg. Balance	\$3,691.36	Beg. Balance	\$3,600.00
Deposits	\$40.00			Deposits	\$0.00	Deposits	\$285.00
		Interest Pd 4/2/ 1.87%	\$286.93	3 benches 280.+80%		20%	
sub total	\$3,070.86	sub total	\$184,347.78	sub total	\$3,691.36		
				Disbursements			
Withdrawals	\$0.00	Withdrawals	\$0.00	Insurance	\$1,077.00		\$0.00
End. Balance	\$3,030.86	End. Balance	\$184,347.78	End. Balance	\$3,691.36	End. Balance	\$3,885.00

  

<b>Summary</b>	
Operating	\$6,722.22
State Grant	\$184,347.78
Endowment	\$3,885.00

- Since the action that initiates ordering a bench from Rodebush is a check received by the Treasurer for depositing, Kathy K was designated the Bench Ordering Coordinator
- Roland Lowry Wrote Check to Sponsor a Bench (exact location to be determined)
- ⊗ Order the Lowry Bench after check is received. (Kathy K)
  - Membership – dues were received for the following:- Rex Allman. Rex was accepted in as a member by the BoD (ByLaws para Secton 3.1)
- ⊗ Prepare membership Certificate for Rex Allman (Tom A).
  - Rod Nicholson Bench was ordered by Carl A.
  - Invoice was received for the IRS 990 submittal.
- ⊗ Pass above invoice on to Kathy K for payment (John B)

## Old Business

### Action Items from Last Meeting

1. Check for filed Bank Statements and send to Kathy K (Tom A) **All filed bank statements provided.**
2. Pay Pulaski County Ditch Assessment \$77.10 (Kathy K) **Paid**
3. Write up summary of requirements (length, width, thickness, etc. for limestone surface for extending the pathway from 150S to the North End. (Ron S) **In Process**
4. Perry Bench ready to order (TomA) **Ordered**
5. Gonzaleze / Wagner bench waiting for Plaque wording (TomA) **In Process**
6. Hoover bench waiting for mounting type (John B) **on concrete slabs, off bridge, north east end.**
7. Make up a Sponsorship List to replace the old Sponsorship list. For distribution, posting on the web site etc. (Publicity Committee) **In Process**
8. Review Fix tile with Armstrong, Steve Mahoney, and fix best way (Steve C) **Unable to hire contractor due to E&B contract restrictions. (see ARRA construction below for action).**
9. Send the DNR Prairie Grass contact information to Kathy K (TomA) **Information Sent**
10. Get something together re: the above (KathyK) **Status unknown**
11. Nicholson Bench sponsorship decision (Fund Com) **Sponsorship at previously provided (2009) donation level.**
12. Organize a Mill Creek Bridge recognition 'party' (Carl A) **In Process Mike O and Carl A**
13. Investigate making some FoPP signs for the Deb McWherter Maint Golf cart (John B) **Signs ordered**
14. Send email to Dale Robertson re: the 'LEO on the trail discussion results'. (Tom A) **email sent**
15. Organize display setup and FoPP attendance at the 5/26 PCHS fair & picnic (Carl A) **FoPP participation completed**
16. Send email/letters re the above delinquent dues where needed (TomA) **All dues have been paid**
17. Develop ground rules for Picnic Tables (PubCom) **In Process.**

### Operations Committee (Chairman?)

*[Safety, Maintenance and Management- (includes insurance coordination of safety patrol and safety plans and development of a maintenance plan and budget)]*

- Maintenance
  - Ron S sprayed along the completed section of the trail.
  - Discussion of obtaining license to handle chemicals was discussed.
- ☛ Provide information on how to obtain a license to handle spraying chemicals (Steve C)
  - Ron S dug out, sprayed and sealed the snake grass growing through asphalt near the TRBridge.
  - Mike O did some mowing with a cornstalk chopper. Worked well.
  - The Panhandle sign (the converted Vulkan Materials banner) on the Tippecanoe River bridge was cut up by vandals. The remains were removed by Ron S and John B.
  - The bent bolt in the bollard at 250S, which had been bent by vandals, was replaced with a shear bolt by Ron S. The bollard has not yet been straightened to vertical. All removable bollard bolts will be replaced by sheer bolts, made by Ron S. Bollards will be touched up with left over paint.
  - A motion was made, discussed and passed to procure a sprayer from Rural King which can be used in the Gator to simplify the spraying task. Basic cost ~\$520.
- ☛ Procure the sprayer from Rural King (Ron S)
  - The discussion of Maintenance resulted in the obvious conclusion that we need and will need much more help maintaining the 42 miles (21 north to south plus 21 south to north) of completed pathway.
  - The desire to have a meeting (or several) at Royal Center came up again (it has been discussed several times in the past).

### Public Relations Committee & Planning and Fundraising Relations (Vicki Byrd)

*[All publicity and promotion activities (may include press releases, web site, trail brochure and map, t-shirt/hat sales, booth at fairs and festivals etc)].[Obtain funding – private and public for current and future trail projects (application for and administration of grants, coordination with project sponsor/funders and solicitation of private gifts, memberships] –*

- Discussed how to get Bike Safety Education out to the people.
- ☛ Set up Bike Safety Activity at 8/28 Star City Festival (Carl&Jerry A)
- ☛ Need to have signs defined for the Farm Bureau Board meeting on 6/17. It would be good to have a FoPP rep at this board meeting. (John B)

### Land Acquisition Committee – (Chairman?)

*[Acquisition of all property for trail trailheads etc. includes review of documents one-on-one discussions with property owners preparation of deed title work etc. assuring title is properly transferred etc.]*

- Options for the extension of trail into Winamac are being discussed,
- No further information from Peoria RR on extension of trail to France Park

### Construction Committee – (Ron Simshauser)

[Coordination of construction activities and approval of requests from contractors for payment (this includes working with the segment coordinators as needed to make sure everyone is clear on the scope of construction)]

o **State (extend trail north end of property)**

- Use (if reasonable) all of the stone as piled north of 150S. 14 feet wide.
- ☛ Write up reasonable construction plan, to extend trail to North End of property using donated limestone, based on the ARRA, Historical section, RTP section experience. (Ron S)
  - Mike O discussed extending the trail North and thus removing this section of the property from the Gailbreath parking area
  - Rex A mowed a path from the FoPP RoW north end to the shoulder of US35.
  - Unable to find the iron pipe (at point of beginning) which describes the NE corner of the north end of the Panhandle property. If unable to find the exact location... it will be approximated west of Rossner Drive.
- ☛ Send north end survey info to Raye Anne to see if her husband can help find the above Iron Pipe. (TomA)

o **ARRA**

- ☛ A motion was made, discussed and approved to give E&B approval (via Armstrong) to fix the broken tile. (RonS)
  - The Thornhope SW barricade was discussed. It was decided to use a steel post in place of the barricade, assuming that the power line pole would not be moved to this location. Carl A indicated that he may be able to get the pole from NIPSCO gas. This will be discussed at the next ARRA construction meeting.
- ☛ Check on the availability of a steel post from NIPSCO gas (Carl A)
- ☛ Discuss with E&B (via Armstrong) to substitute a concrete filled steel post (length and exact location to be determined) in lieu of the SW barricade. (Ron S/Tom A)
  - The process of approval of Armstrong Billing and Reimbursement to Pulaski County escrow fund was discussed. A motion was made and passed for the LPA (Dan Dolezal) to review, and upon his review, if it looked reasonable, to sign it and pass it on to the County for payment. Also Pass a copy onto the FoPP for review. If FoPP sees a problem it will be worked out after the fact, if necessary. This should speed up the Invoice 'receipt, payment, reimbursement' process.
  - Mile markers were discussed. Several people had complimented us on the Markers on the surface of the asphalt. Also the posts are harder to mow and spray around. It was discussed that we change the ARRA mile posts to markers on the surface.
- ☛ Talk to Armstrong / E&B regarding changing the ARRA mile markers from posts to surface markers (Ron S/Tom A).

**New Business**

- Reports of a dog on the trail without a leash, interfering with riders was discussed. Sheriff was contacted, and will talk to the owner.
- The pro's and con's of 'Firearms on the trail' was discussed. In general carrying firearms on the trail was discouraged, however it is private property designated for public use, so firearm rules for private property (if any) should apply. There is no mention of firearms in the trail use rules.
- Other discussion included; 'are there any teeth in the trail rules', obnoxious neighbors, verbal threats, is it safe for youngsters to ride the trail alone, etc.
- Add albums/pictures to the web site.
- ☛ Example: Add a sponsored item album titled 'appropriately and include any photo's of bench's (or sponsored items) (Ron S)

**Events**

- Star City Fire Department accident drill 475S noon Sunday 6/6/2010
- T&BT August 14<sup>th</sup>
- Star City Festival Festival Bike Ride 8/28
- Sunset Ride 9/24

**Documents for Filing**

- o None

**Next FoPP Meeting –**

- June Last Tuesday meeting: June 29th at the PCCDC/Municipal Building

**Other meetings**

- Construction ARRA meeting May 13 10AM

**Adourn-**

- Adjourned about 9:30PM

**Approved/Comments:**

- Date: 6/29/2010 - Comments: *As Is*
- Signed: *approval verified by email Tom Anspach Secretary (absent)*